

### **ENVIRONMENTAL POLICY**

Sophie Kathleen (sole trader) recognises they has a responsibility to the environment beyond legal and regulatory requirements. I am committed to reducing my businesses environmental impact.

# **Policy Aims**

- Comply with all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- Increase employee awareness.

## Paper and materials

- Print products onto high quality or recycled paper and card
- Reduce packaging as much as possible and use no single use plastics
- Reuse and recycle all paper where possible.
- Any clothing products will be made from second hand items
- All plastic products will be made from recycled plastic only

# **Energy and Water**

- Reduce the amount of energy used as much as possible.
- Switch off lights and electrical equipment when not in use.
- Adjust heating with energy consumption in mind.
- Take energy consumption and efficiency of new products into account when purchasing them.
- Reuse and recycle everything we are able to.
- I am careful to separate my recyclable waste from my non-recyclable waste, Cardboard goes into a local composting scheme rather than our recycling bin
- I donate each month to Ecologi to offset some of my emissions by planting trees

### **Transportation**

- Reduce the need to travel, restricting to necessary trips only.
- Promote the use of travel alternatives such as e-mail or video/phone conferencing.

Signature of Illustrator:



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